

# Agenda

**Meeting: Pension Board**

**Venue: The Grand Meeting Room, County Hall,  
Northallerton DL7 8AD**

**Date: Thursday 30 July 2015 at 10.00am**

Recording is allowed at County Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Officer whose details are at the foot of the first page of the Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive. <http://democracy.northyorks.gov.uk>

## Business

1. **Introductions**
2. **Notification of Appointment of Chair**
3. **Administrative Matters**
4. **Apologies for absence**
5. **Public Questions or Statements.**

Members of the public may ask questions or make statements at this meeting if they have given notice to Jane Wilkinson of Democratic Services (contact details below) by midday Friday 24 July 2015, three working days before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

6. **Declarations of any Personal or Prejudicial Interests**
7. **Pension Board Terms of Reference** – Report of the Assistant Chief Executive Legal and Democratic Services  
**(Pages 1 to 9)**
8. **Pension Board Conflicts of Interest Policy** – Report of the Assistant Chief Executive Legal and Democratic Services  
**(Pages 10 to 15)**
9. **Observations from the Pension Fund Committee meeting held on 9 July 2015** – Oral Report of the Chairman.
10. **Pension Board Training Policy** – Report of the Assistant Chief Executive Legal & Democratic Services  
**(Pages 16 to 21)**
11. **Pension Board Work Plan** – Report of the Head of Legal & Democratic Services  
**(Pages 22 to 26)**
12. **Future Dates (Pension Board Meetings and training events)**
13. **Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances**

Barry Khan  
Assistant Chief Executive (Legal and Democratic Services)

County Hall  
Northallerton

22 July 2015

**NOTES:**

- (a) Members are reminded of the need to consider whether they have any interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any interest when making a declaration.

The relevant Committee Administrator or Monitoring Officer will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

(b) **Emergency Procedures for Meetings**

**Fire**

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From the **(insert relevant room and relevant evacuation procedure)**. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

**Accident or Illness**

First Aid treatment can be obtained by telephoning Extension 7575.

# PENSION BOARD

## Membership

<b>(9)</b>		
	<i>Names</i>	
<b>1</b>	PORTLOCK, David	Chairman - Independent Member (Non-voting)
<b>2</b>	JORDAN, Mike (County Councillor)	Employer Representative
<b>3</b>	CUTHBERTSON, Ian (Councillor)	Employer Representative
<b>4</b>	VACANCY	Employer Representative
<b>5</b>	BRANFORD-WHITE, Louise	Employer Representative
<b>6</b>	DRAKE, Ben	Scheme Member Representative
<b>7</b>	SMETHURST, Stella	Scheme Member Representative
<b>8</b>	SWINTHENBANK, Mandy	Scheme Member Representative
<b>9</b>	GRESTY, Gordon	Scheme Member Representative

**Quorum** - The Board shall be quorate if the Chair, one scheme representative and one employer representative are present.